

RECOMMENDATION FOR TEMPORARY APPOINTMENT

ELECTED SUPERVISOR; VACANCY: IC 14-32-13

Sec. 13. (a) If a vacancy in the position of elected supervisor occurs during the district's operating year:

- (1) the district supervisors shall, within thirty (30) days after the vacancy occurs, recommend to the board in writing one (1) or more individuals qualified to fill the position;*
- (2) at the first board meeting held after the board receives a recommendation under subdivision(1), the board shall act upon the recommendation and appoint an individual to temporarily fill the vacancy; and*
- (3) the board shall notify the supervisors of the appointment made by the board.*

(b) The individual appointed to temporarily fill a vacancy under subsection (a) shall serve until the district's next annual meeting.

(c) At the annual meeting immediately following the appointment of an individual to temporarily fill a vacant elected supervisor's position, the position shall be filled through the regular election procedure set forth in sections 6 through 9 of this chapter.

("Board" as used in the state statute refers to the State Soil Conservation Board)

The Supervisors of the _____ County Soil and Water Conservation District certify that
(Name)_____ maintains a permanent residence within the district
and is qualified by training and experience to perform the duties that are imposed on supervisors by
law.

ADDRESS _____

CITY, STATE AND ZIP _____, IN _____ - _____

This temporary appointment is necessary because of:

- ☐ Resignation (enclose) of _____ or
- ☐ Death of _____ or
- ☐ No election held.

**We have advised him/her of the duties and responsibilities of the office of supervisor.
We have advised him/her about "Dual Office Holding" and provided a copy of the Attorney
General's Dual Office Holding Guide.**

DISTRICT SUPERVISORS: (signatures)

Submit to: **Waneta J. Lowe**

**ISDA Division of Soil Conservation
101 W Ohio St Ste 1200
Indianapolis, IN 46204**

Date Signed _____

QUALIFICATIONS AND EXPERIENCE

IC 14-32-4-1

(b) To hold the position of elected supervisor, an individual:

(1) must be an occupier of a tract of land that is:

(A) more than ten (10) acres in area; and

The ten (10) acre requirement may be waived if a district requests a waiver and the waiver is approved by the "board" State Soil Conservation Board.

(B) located within the district;

(2) must maintain the individual's permanent residence within the district; and

(3) must be qualified by training and experience to perform the duties that this article imposes on supervisors.

(Name) (_____) - _____
(Phone) (Date of birth)

Education: _____

Occupation or type of business: _____

List conservation and other leadership experience: _____

LAND OWNERS OR OPERATORS ONLY

If applicable, list some of the soil and water conservation practices you have installed or performed.

TEMPORARY APPOINTEE

Have the duties and responsibilities of an SWCD supervisor been explained to you?

Yes ☐ No ☐

Have you previously served as an SWCD supervisor? Yes ☐ No ☐

If YES, answer the following two questions:

1. What was the date and reason for termination of last service? _____

2. How many years did you serve as a supervisor? _____

If appointed as a supervisor by the State Soil Conservation Board, do you agree to attend supervisors' monthly meetings regularly and carry out your responsibilities as a supervisor to the best of your ability? _____

**I currently hold a public service position/office (other than SWCD Supervisor) ____ Yes
____ No (If yes) I have been informed about "Dual Office Holding" and have reviewed a
copy of the Attorney General's Dual Office Holding Guide ____ Yes ____ No**

(date)

(signature of appointee)